

# HLTSS00068 Occupational First Aid Skillset



**HLTAID011 Provide First Aid**

**HLTAID014 Provide Advanced First Aid**

**HLTAID015 Provide Advanced Resuscitation and Oxygen Therapy**

**HLTAID016 Manage First Aid Services and Resources**

## Course Overview

This skill set comprises four units and provides a set of skills to establish, maintain and facilitate the provision of first aid in a workplace environment. It has been endorsed by industry as appropriate for people employed in occupational first aider roles.

## Duration

This is a blended course with self-paced eLearning and face-to-face training and assessment. Before attending for face-to-face, students will need to complete their eLearning.

eLearning | 5 hours

Face to Face Assessment | 5 Hours

## Course Location/s

Rowville / Cranbourne

## Entry Requirements / Pre-requisites

There are no entry requirements or pre-requisites.

## Course Dates

Courses dates and times do vary. Please consult the course dates on the LivCor website.

## Course Fees

Please refer to the schedule of fees and charges accessible via the LivCor website.

## Course Content

This course covers the provision and management of first aid resources, advanced first aid response, life support, management of casualties, the incident and other first aiders, until the arrival of medical or other assistance.

### Topics Include:

- Legislative requirements and WorkCover documentation
- Managing a First Aid centre
- First Aid kits and ancillary first aid equipment
- Advanced airway management
- Administering oxygen therapy and resuscitation
- CPR, defibrillation and Automated External Defibrillator (AED) maintenance
- Infection control procedures
- Trauma, including fractures, burns and life-threatening bleeding
- Envenomation, toxicological hazards and poisoning
- Substance misuse, including drugs and alcohol
- Heart conditions, stroke, diabetes, asthma, anaphylaxis and seizures
- Hyperthermia and hypothermia
- Triage of multiple casualties
- Evaluation of response to critical incidents

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*\*For information on traditional face to face training please contact our friendly team to discuss your requirements*

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## Assessment Methods

Online theory assessments and face-to-face practical assessment.

Note: the provision of Adult and Child CPR must be demonstrated on the floor.

## Course Materials

Training is supported through the provision of quality learning materials and resources.

Students undertaking this short course should wear comfortable, casual clothing. This course will include activities such as bending, kneeling and lying on the floor. Students will also require access to a computer or tablet with internet connection to complete the theory component of the course.

## Enrolment

A learner's position on the course will only be confirmed upon a completed enrolment form and the payment of your course fee.

Numbers are limited, so confirmed enrolments will only be able to attend on the day of training.

## Responsibility for Training

LivCor is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates. Please refer to the Student Handbook for further information on all student rights and obligations including complaints and appeals.

## Certification

A nationally-recognised Statement of Attainment will be issued to all successful participants including the following units of competency:

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## Learner Support

This course requires Language, literacy and numeracy (LLN) skills to interpret work instructions, complete online theory and record work outcomes. If you believe you do not possess the requisite LLN requirements for this course please refer to the Learner Support Services Policy or discuss your needs with our friendly team.

## National Recognition

On successfully completing the training and assessment you will be issued a Statement of Attainment for the relevant units of competency.

These units of competence are nationally recognised and provide individuals with a valuable outcome that is recognised throughout Australia.

## Work Placement

There is no requirement for work placement in this course.

## Workshop Attendance

There is a compulsory face-to-face workshop component of this course. Students must attend a face-to-face assessment to be assessed in practical aspects of the course curriculum.

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